

تاریخ:
شماره:
پیوست:



کمیته ایرانی اتاق بازرگانی و صنایع مشترک اکو
اتاق اکو



اتاق بازرگانی، صنایع، معادن و کشاورزی ایران



بسمه تعالی

اساسنامه تشکیل کمیته ملی ایرانی اتاق بازرگانی و صنایع مشترک اکو

به دنبال امضای تفاهم نامه مورخ چهارم آوریل سال ۱۹۹۰ میلادی توسط روسای اتحادیه اتاقهای بازرگانی، صنایع، بازرگانی دریایی و مبادلات کالایی ترکیه (۱) اتاق بازرگانی و صنایع و معادن ایران (۲) و فدراسیون اتاقهای بازرگانی و صنایع بازرگانی و صنایع پاکستان (۳) در شهر استامبول مبنی بر تشکیل اتاق بازرگانی و صنایع مشترک (اکو) و به پیروی از ماده ۴ اساسنامه اتاق بازرگانی و صنایع اکو و همچنین در پیگیری مصوبات جلسه هیئت رئیسه کمیته مشترک اتاق اکو، کمیته ایرانی اتاق مشترک اکو با اهداف زیر تشکیل می شود.

ماده یک - نام و محل سازمان

- ۱- نام این سازمان "کمیته ملی ایرانی اتاق بازرگانی و صنایع مشترک اکو" است که در این اساسنامه "اتاق اکو" نامیده می شود و برپایه عهدنامه ازمیر درباره تشکیل سازمان همکاری اقتصادی (اکو)، یکی از ارگانهای تخصصی این سازمان شمرده می شود.
- ۲- محل سازمان در اتاق بازرگانی، صنایع و معادن ایران است و تغییر محل کمیته با تصویب هیئت رئیسه خواهد بود.

ماده دو - اهداف

اهداف اتاق اکو در چارچوب هدفهای پیش بینی شده در تفاهم نامه امضاء شده بین روسای اتاقهای بازرگانی سه کشور بنیانگذار قرار دارد که از سال ۱۹۹۱ با پیوستن ۶ کشور آسیای میانه و قفقاز بانضمام افغانستان به ده کشور افزایش یافت.

بدون مهر برجسته فاقد اعتبار می باشد

تهران - خیابان آیت الله طالقانی - شماره ۱۷۵ - صندوق پستی ۴۶۲۱-۱۵۸۷۵ - تلفن: ۸۵۷۲۳۲۹۷-۸۵۷۲۳۲۵۵ - فکس: ۸۵۷۲۳۲۹۷۱
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مهمترین اهدافی که اتاق اکو دنبال می کند عبارتند از :

- ۱- کمک به گسترش همکاریهای اقتصادی در زمینه بازرگانی ، صنعت ، کشاورزی ، جهانگردی ، پیمانکاری ، امور فنی ، بانکداری و زمینه های مربوط بین کشورهای عضو .
- ۲- کمک به توسعه روابط اقتصادی بین بخشهای خصوصی کشورهای عضو از طریق هماهنگی و تبادل نظر با اتاق مشترک اکو و تماس یا مسئولین ذیربط کشور در فراهم کردن زمینه های مناسب برای تحقق اهداف سازمان اکو
- ۳- داوری در مورد اختلافات ناشی از مبادلات بازرگانی
- ۴- کمک به تبادل اطلاعات فنی بین کمیته های ملی اتاق مشترک
- ۵- جمع آوری و درج اطلاعات و آمارها و گزارش های اقتصادی بخش های مختلف اقتصاد کشورهای عضو اکو و در اختیار قرار دادن این اطلاعات برای اعضا و ارسال آن به اتاق اکو
- ۶- جمع آوری اطلاعات بازارهای بالقوه کالاهای صادراتی ایران در کشورهای عضو اکو و امکانات کشورهای عضو برای ایران
- ۷- شناسایی امکانات سرمایه گذاریهای مشترک بالقوه بین کشورهای عضو و کوشش در جهت فراهم کردن زمینه های مناسب برای تحقق این سرمایه گذاریها

ماده سه - ارکان اتاق اکو و وظایف آنها

۱- مجمع عمومی : مجمع عمومی متشکل از اعضای اتاق اکو است و سالی یکبار در سه ماهه اول سال مالی تشکیل می شود . مجمع عمومی بالاترین ارکان تصمیم گیری است . تعیین و تصویب بودجه سالانه ، استماع گزارش سالانه دبیرکل که به تصویب هیات رئیسه رسیده باشد ، انتخاب هیئت رئیسه از میان اعضا ، تعیین خطوط اصلی فعالیتهای اتاق در چارچوب اساسنامه اتاق مشترک اکو و تصویب تراز مالی نیز از وظایف مجمع عمومی است . تشکیل مجمع عمومی بطور فوق العاده با پیشنهاد دبیرکل و تصویب هیئت رئیسه و یا به تقاضای - (یک سوم) اعضای عادی اتاق اکو در ظرف چهار هفته پس از اعلام امکانپذیر است . نشست های مجمع عمومی با حضور نصف بعلاوه یک اعضای عادی اتاق رسمیت می یابد . در صورت رسمیت نیافتن ، مجمع عمومی در فاصله ۱۵ روز و با شرکت (یک سوم) اعضای عادی رسمیت پیدا می کند و تصمیمات برای اکثریت نسبی به تصویب می رسد .

۲- هیئت رئیسه : مجری تصمیمات مجمع عمومی اتاق است و مصوبات مجمع را به اجرا می گذارد و مرکب از هفت نفر شامل رئیس ، چهارنایب رئیس ، یکنفر خزانه دار و یک منشی است . تشکیل مجامع عمومی ، حفاظت اموال اتاق ، تهیه و تنظیم بودجه تعیین صاحبان امضای مجاز و انجام کلیه عملیات اجرایی ، بانکی و معاملاتی انتخاب دبیرکل و تعیین حقوق و مزایای وی ، بررسی مسائل جاری مربوط به فعالیت اتاق تعیین شرایط عضویت و انتخاب اعضای افتخاری و بررسی برنامه سالانه (که توسط دبیرکل ارائه می

شود) از وظایف هیئت رئیسه است. عضویت در هیئت رئیسه افتخاری است و وظایف آن غیرقابل انتقال است. هیئت رئیسه حداقل ماهی یکبار به دعوت رئیس یا دبیرکل تشکیل جلسه می دهد و با حضور چهار نفر از اعضاء رسمیت یافته و مصوبات آن معتبر است. هیئت رئیسه می تواند بخشی از اختیارات مندرج در این بند را به دبیرکل تفویض کند.

۳- دبیرکل: دبیرکل توسط هیئت رئیسه انتخاب می شود و وظایف وی تشکیل و اداره دبیرخانه اتاق پس از شروع بکار، پیگیری مصوبات هیئت رئیسه، نظارت بر فعالیتهای دبیرخانه و کلیه اموری است که در این اساسنامه به وی محول شده است.

ماده چهار - سال مالی

سال مالی اتاق اکو از اول ماه فروردین هر سال تا پایان اسفند همان سال است.

ماده پنج - عضویت

اعضای اتاق اکو عبارتند از اعضای عادی و اعضای افتخاری

۱- اعضای عادی: کلیه بازرگانان، صنعتگران و دست اندرکاران اموراتصادی کشور (اعم از حقیقی و حقوقی) می توانند به عنوان اعضای عادی به عضویت اتاق اکو در آیند مشروط بر اینکه عضو اتاق بازرگانی و صنایع و معادن ایرانی نیز باشند.

۲- اعضای افتخاری: برای پیشرفت روابط اقتصادی کشورهای عضو اکو، هیئت رئیسه می تواند فرد یا افرادی را که در پیشبرد امور اتاق موثرند به عضویت افتخاری اتاق اکو بپذیرند. اعضای افتخاری در مجامع اتاق مشترک دارای رای نیستند.

۳- شروع عضویت: عضویت هریک از اعضای عادی اتاق اکو با قبول عضویت بصورت کتبی و پرداخت حق عضویت آغاز می شود.

تبصره: حق عضویت اعضائیکه در شش ماه اول سال تقاضای عضویت می کنند ۱۰۰٪ پرداخت می گردد در صورتیکه حق عضویت اعضائیکه در ششماه دوم سال تقاضای عضویت کنند ۵۰٪ پرداخت می شود.

۴- انفصال از عضویت: با تصویب هیئت رئیسه امکانپذیر است.

۵- حقوق اعضای عادی: اعضاء حق دارند در مجامع اتاق اکو و همچنین در کمیسیون های تخصصی شرکت کنند. هریک از اعضاء دارای یک رای در مجامع اتاق بوده و می توانند حق رای را به دیگری واگذار کنند ولی هر عضو نمی تواند وکالتاً بیش از ۴ (چهار) رای داشته باشد.

خدمات برای اعضاء بدون دریافت وجه صورت می گیرد مگر در مواقعی که هیئت رئیسه مقرر می دارد.

ماده شش - دوره تصدی

دوره تصدی وظایف محوله به هریک از ارکان اتاق اکو به شرح زیر است :

- ۱- مجمع عمومی : مجمع عمومی متشکل از اعضاء به شرح ماده پنج این اساسنامه و در طول دوران فعالیت اتاق اکو انجام وظیفه می کند.
- ۲- هیئت رئیسه : اعضاء هیئت رئیسه توسط مجمع عمومی و به مدت سه سال انتخاب می شوند و انتخاب مجدد آنها بلامانع است.
- ۳- دبیرکل : دبیرکل نیز به مدت سه سال توسط هیئت رئیسه انتخاب می شود و دوره تصدی وی منطبق بادوران تصدی هیئت رئیسه است .

ماده هفت - نحوه ارتباط بین ارکان اتاق اکو

کلیه موارد و مطالب مورد بررسی در هریک از ارکان اتاق اکو و بین آنها به صورت مکتوب است و این مکتوبات به عنوان اسناد اتاق نگهداری می شود.

ماده هشت - بودجه

بودجه اتاق اکو از محل پرداختهای حق عضویت اعضاء کمک اتاق بازرگانی و صنایع و معادن ابران و سایر کمک های بلاعوض ، درآمدهای دیگر (موضوع ماده پنج بند پنج) تامین و نحوه هزینه آن با صلاحدید هیئت رئیسه و بنا برخط مشی هائی که مجمع عمومی تعیین می کند انجام می شود.

ماده نه - تصویب اصلاحیه اساسنامه

اصلاحیه اساسنامه ، شامل نه (۹) ماده در روز ۸۵/۳/۲۴ توسط مجمع عمومی به تصویب رسید .



ECO-CCI

Statute of "ECO Chambers of Commerce & Industry (ECO-CCI)"

AS OF MARCH 2018, TEHRAN IRAN



Afghanistan Azerbaijan Iran Kazakhstan Kyrgyzstan Pakistan Tajikistan Turkey Turkmenistan Uzbekistan

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PREAMBLE

In response to the common aspirations of the ECO Countries to promote and enhance commercial and industrial co-operation among the member countries the ECO Chamber of Commerce and Industry is established in conformity with the Treaty of Izmir signed on 12th March, 1977 by Iran, Turkey and Pakistan and amended in 1990 and 1992 as the basic charter of the Economic Cooperation Organization (ECO). The ECO Chamber of Commerce and Industry will compose of either the National Chambers, Unions, Councils or Federations of Chambers of Commerce and Industry and similar institutions or National Committees in the Countries (one each) that are members of the ECO as nominated by the concerned countries Government.

The Statute of ECO Chamber of Commerce and Industry is hereby promulgated after establishing of its permanent Headquarter in _____ and defining its structure as well as elaborating its functions and means of performance. This Statute shall come in to effect on date of its approval by the General Assembly of the ECO Chamber of Commerce and Industry.

1. A permanent organization is hereby established under the name of ECO Chamber of Commerce & Industry hereinafter called "ECO-CCI".
2. The permanent Headquarters / Head Office of ECO-CCI will be located at _____ and Sub-Offices of ECO-CCI may be established in other ECO member countries as and when deemed necessary by the Executive Committee of ECO-CCI and duly approved by the General Assembly of ECO-CCI.
3. All such Sub-Offices opened as outline in Article (b) shall deem to an integral part of the Head Office at _____ directly working under the control of the Secretary General of ECO-CCI and shall submit and report all affairs of ECO-CCI directly to him or as directed by Secretary General of ECO-CCI.
4. All appointment in Sub-Offices will be made by the Executive Committee in accordance with the rules and regulations of ECO-CCI.
5. All the expenses to be incurred on the establishment of sub-offices of ECO-CCI and its operations will be responsibility of the Member National Chamber of the host country

ARTICLE 1 - Definitions

The definitions given below here under shall have the meanings appearing against each of them respectively wherever they are used in the Statute:

- a) **ECO:** The Economic Cooperation Organization
- b) **ECO-CCI:** ECO Chamber of Commerce and Industry
- c) **General Assembly:** The General Assembly of the ECO CCI
- d) **Executive Committee:** The Executive Committee of the ECO CCI
- e) **Finance Committee:** The Finance Committee of ECO CCI

- f) **General Secretariat:** The General Secretariat of the ECO CCI
- g) **Executive Members:** The members of Executive Committee of ECO-CCI consisting of sitting / incumbent President of Member National Chamber nominated to represent the country concerned on the ECO-CCI.
- h) **Member of the General Assembly:**
The members of General Assembly of ECO-CCI nominated by Member National Chambers of ECO-CCI representing their respective countries.
- i) **Observer Members:**
Those regional organizations with whom ECO-CCI signed Memorandum of Understanding (MOU) the Countries enjoying Observer Status in ECO organization.
- j) **Honorary Members:**
Those individuals who have been conferred the Honorary Membership by the General Assembly of ECO CCI
- k) **ECO-CCI Committees:**
The Specialized Committees of the ECO CCI.
- l) **National Chambers:**
Federations of Chambers of Commerce and Industry or National Chambers or National Unions or Councils or any other similar Institutions as the case may be in the countries that are Members of the ECO as Recommended / nominated by their respective government.
- m) **National Committees:**
The ECO-CCI National Committees of respective National Chambers
- n) **President:**
The President of ECO CCI.
- o) **Vice President:**
The President of National Chamber who will have the Presidency of ECO CCI in the next term.
- p) **Secretary General**
The Secretary General of the ECO CCI
- q) **Founder Members:**
The Islamic Republic of Iran, the Islamic Republic of Pakistan and the Republic of Turkey.

Principle Members: Principle Members of the ECO CCI



1) Director:

The National Chambers shall nominate a person as Director to represent and coordinate with the National Committee and ECO-CCI Secretariat to look after the affairs in their respective countries.

ARTICLE 2- Presidency and Headquarters

1 By virtue of this Statute a permanent Specialized Institution, affiliated to the organization of ECO, shall be established to be called the "ECO Chamber of Commerce & Industry". The Presidency of the ECO CCI shall rotate initially among the three members for a term of 3 (Three) years each starting with Turkey and followed by Iran and Pakistan. After 9 (NINE) years, the permanent Headquarters shall be governed by the law of the Country where it will be established. The Country which will have the Headquarters of the ECO CCI shall try to the best of its ability to provide facilities for the operation of the Headquarters.

2 The Presidency of the ECO-CCI shall rotate among all ECO-CCI's member countries (National Chambers) alphabetically from January 2018 for two years. However, the founder members of ECO-CCI i.e Iran, Pakistan and Turkey who will be eligible for Presidency after every two years of the Presidency of non-founding member countries as laid down in (Annexure 1).

ARTICLE 3 –Objectives

The objectives of the ECO CCI are:

- a. To promote co-operation and co-ordination among the members with respect to achieving the goals of the economic commercial and social development in the ECO countries.
- b) To work for improving the industrial and agricultural production as well as handicrafts in the ECO member Countries.
- c) To coordinate and cooperate with ECO and its institutions in promoting solidarity in all fields of economic and commercial activities among the ECO member Countries.
- d) To extend assistance for overcoming the difficulties that might be encountered in the promotion of trade commerce and services among ECO member Countries.
- e) To encourage bilateral and collective cooperation as well as joint agreements among establishments councils and economic undertakings from ECO Countries.
- f) To promote cooperation in trade, Investment, Industry, transportation, banking, insurance, reinsurance, energy, road, rail, air and marine transport, with in the ECO Countries.
- g) To coordinate the views of the members towards issues of common interest during both ECO and international meetings and conferences.

- h) To provide, appropriate means for settlement of commercial and industrial disputes between parties who may wish to arbitrate through the ECO CCI.
- i) To facilitate exchange of data and technical experience among members in fields such as commerce, industry, agriculture, tourism contracting services, construction and all other economic activities as well as encouraging performance of economic administrative and scientific studies or researches that could be published in the ECO CCI's publications. To make announcements and publications on the commercial offers tenders and development projects of ECO member countries.
- j) To promote the investment opportunities and joint ventures for economic development among member for the welfare of the people of ECO member Countries.
- k) To organize, International trade fairs and joint exhibitions as well as symposiums, seminars and lectures with a view to further develop economic relations between ECO member Countries
- l) To assist publicizing promoting and marketing the products and services of the ECO member Countries.
- m) To consolidate its relationship with the international organizations such as UN its specialized agencies WTO and any other Organizations concerned with the promotion of the economic development and social welfare of ECO member countries.
- n) To encourage economic initiatives and agreements among the ECO member countries and supporting the activities of the business circles of the ECO member countries
- o) To provide necessary support and cooperation for the development of intra-regional trade and investments and for the implementation of ECOTA(ECO Trade Agreement) and other agreements in favor of members.
- p) To create awareness on advanced administrative and technical innovations which are relevant to the prevailing circumstances of the member Countries.
- q) To coordinate and cooperate with the Governmental bodies public authorities or similar institutions of the ECO member Countries as well as ECO.
- r) To keep abreast and exchange expertise on the development of Technology and Electronic Commerce with member Chambers and to assist those Member Chambers who need to develop their capabilities in the said areas.
- s) To encourage, assist and conduct the kind of studies that would facilitate the entry of private sector into all useful and profitable fields particularly in the areas of media, education, information, labor training, research, inventions and free zones. In addition to devise appropriate plans that would enable the private sector to come into such domains and also to promote such companies and to take part in them.
- t) To promote the development in the areas of mining, energy, oil and gas etc, in the ECO member Countries.

u) To promote the development of tourism industry among ECO member Countries.

To promote and facilitate the economic activities of the private sectors of ECO member countries to other international foras such as EU, Association of Mediterranean Chamber of Commerce and Industry (ASCAME), Association of Balkan Chambers(ABC), Islamic Chamber of Commerce and Industry (ICCI), ASEAN, SAARC and PACIFIC RIM etc. for the integration of ECO member countries in the global economy.

ARTICLE 4 – Membership Structure

The ECO-CCI is constituted of all those National Chambers in the ECO member countries. Each member country shall be represented by 1(one) delegation.

ARTICLE 5- Membership Application

All applications for membership shall be submitted to the ECO-CCI Secretariat. The membership shall be approved by the General Assembly upon the recommendation of the Executive Committee of ECO-CCI.

ARTICLE 6 -Categories of Membership

The categories of the membership of ECO CCI are as follows:

- a) The ECO CCI shall have 4(Four) categories of Membership: Founder Member, Principle Member, Observer Member and Honorary Member.
- b) The Members of ECO CCI are the members that meet the criteria that mentioned in Article 4-(1) of this Statute and nominated by the ECO Member Countries government. Each ECO member country shall be represented by 1(one) member.
- c) The Observer Member can participate in General Assembly and Executive Committee and other Committees meetings of ECO-CCI without having voting rights.

The Honorary Members of the ECO CCI are the members from the statesmen, Chairman of Unions and Chambers, Industrialist and tradesmen who have rendered services for the furtherance of ECO CCI and made contributions to the commercial, industrial and economic activities between the ECO member countries who are elected by the General Assembly for a period of three years upon the nomination to the Executive Committee by the National Chamber of an ECO member country and the proposal of the Executive Committee. Honorary members may attend the General Assembly meetings of ECO CCI without having the right to Vote and may address such meetings and similarly may benefit from the publications and activities of the ECO CCI.

Article 7 - Termination and Suspension of Membership

Any member **Chamber** of ECO CCI shall stand withdrawn from the membership as soon as the concerned country withdraws from the ECO.

ARTICLE 8 – Organs of ECO-CCI

The ECO CCI consists of the following organs

- a) The General Assembly
- b) The Executive Committee
- c) The Finance Committee
- d) The General Secretariat

ARTICLE 9– Composition of the General Assembly

1. The General Assembly is the Supreme organ of the ECO-CCI and consists of 3 (three) members nominated by each member body of ECO-CCI including the sitting/incumbent President of the National body.
2. Members are entitled to participate in the General Assembly with a delegation of even one representative from National Committees.
3. Representatives of the General Secretariat of the ECO shall be invited to attend the meetings of the General Assembly but shall not have the right to vote.
4. The period of the General Assembly will be two Calendar Year.

ARTICLE 10- Function of the General Assembly

The General Assembly shall perform the following functions:

- a) The General Assembly of the ECO CCI identifies and determines the policies gives guidelines and establishes the necessary committees that are required to achieve the objectives set forth in this Statute.
- b) It examines and approves the budget audited accounts and activity reports submitted by the Executive Committee at the annual meeting
- c) It makes necessary amendments in this Statute upon the proposal of the Executive Committee
- d) It appoints the Secretary General upon the recommendation of the Executive Committee



- e) It elects the honorary members as nominated by the National Chambers and proposed by the Executive Committee
- f) It determines the annual subscriptions recommended by the Executive Committee
- g) It appoints the member of the Finance upon the recommendation of the Executive Committee. It performs all other duties as assigned by this statute

ARTICLE 11 - Meetings of the General Assembly

- 1) The meeting of General Assembly should be held once a year preferably in first quarter of the beginning year at the place and time recommended by the Executive Committee.
- 2) Meetings of General Assembly may be held in any one member Country upon invitation extended by the respective hosting member National Chamber.
- 3) A notice of the Meeting for a General Assembly shall be sent to all members no later than thirty (30) days prior to the meeting. The notice shall include the agenda of the meeting.
- 4) The meetings of the General Assembly shall be convened and chaired by the President of ECO CCI. In the absence of the President the Vice President shall convene and chair the General Assembly. In the absence of both the President and Vice President, the meeting shall be chaired by the person elected to chair the meeting by the members present. The Secretary General of ECO-CCI shall carry out the secretarial services of the General Assembly.
- 5) An Extra ordinary General Assembly meeting may be called by the President or upon the written request of one third majority of the members. Extra ordinary General Assembly meetings may be convened in accordance with the provisions of this Statute. A notice of the Extraordinary General Assembly meeting shall be sent to all members no later than 2 (two) weeks prior to the meeting.

ARTICLE 12 - Voting

- (1) Each member in ECO-CCI has only 1 (one) Vote. The voting right shall be exercised by each head of delegation or a member of the delegation appointed by him/her. However, the Secretary General of the ECO CCI, the observer and the honorary members have no voting rights. A member shall lose the right to vote if the subscription due from such member has not been paid for 3 (three) consecutive years. Notwithstanding the above the General Assembly may permit such a member to vote if it is satisfied that the non - payment is due to reasons beyond the member's control and acceptable to the General Assembly
- 2) The right to vote is an exclusive right of the member country which cannot be delegated to any other country

ARTICLE 13 – Quorum for the Meeting of the General Assembly

(1) The Quorum of all Ordinary or Extraordinary meetings of the General Assembly shall be the simple majority of the total members. If there is no quorum, the meeting shall be adjourned for twelve (12) hours. If there is still no quorum at the reconvened meeting but the founder members and one other member are present, the quorum shall be deemed to be complete.

ARTICLE 14 – Resolutions of the General Assembly

Resolution in the General Assembly shall be valid by simple majority of the member present eligible to vote. Unless there is a provision to the contrary in this Statutes the President shall have the right for casting vote in case of tie. However, the presence and unanimity of the founder members is a must for passing any resolution regarding the amendments of the Statute and decision about the permanent Headquarters of the ECO CCI.

ARTICLE 15 – Composition of the Executive Committee

1. The Executive Committee shall consist of 1 (one) representative from each member national chamber.
2. The Secretary General or his authorized representatives of the General Secretariat of the ECO shall be invited to attend the meetings of the Executive Committee but shall not have the right to vote there by ensuring liaison and coordination between the ECO CCI and the General Secretariat of ECO.

ARTICLE 16 – Functions of the Executive Committee

- a) The Functions of the Executive Committee of the ECO CCI are as follows:
- b) To take decision in accordance with the objectives of the ECO-CCI.
- c) To prepare and submit to the General Assembly the annual budget and audited accounts of the ECO-CCI for consideration and approval
- d) To call the General Assembly meeting
- e) To prepare the agenda and to ensure the holding of the General Assembly meeting
- f) To nominate to the General Assembly the Secretary General to be appointed
- g) To discuss the nominees put forward by Member National Chambers of ECO-CCI as Honorary members / Observer Members and to propose the ones it deems suitable for electing as Honorary Members to the General Assembly
- h) To nominate the members of the Finance Committee

i) To frame rules and regulations

- j) To perform other duties as may be assigned by this Statute
- k) To execute and implement the resolutions/decisions passed by the General Assembly meeting.
- l) *appointing of the official auditor*
- m) *suggestion of amendment of the Statute to General Assembly*

ARTICLE 17 – Meetings of the Executive Committee

- (1) The Secretary General shall on behalf of the President call for at least 2 (two) Executive Committee Meetings in each calendar year at the place and time recommended by the President. The President may also call for Extraordinary Meeting of the Executive Committee either himself or upon a written request of at least one third members of the Executive Committee.
- (2) *Meetings of the Executive Committee may be held in any of the member countries upon invitation extended by Member National Chamber.*
- (3) A notice of the meeting for an Executive Committee shall be sent to all members and observer/honorary members no later than 1 (one) month prior to the date of meeting. The notice shall include the agenda of the meeting convened.
- (4) Extraordinary Executive Committee meetings may be convened in accordance with the provisions of this Statute. A notice of Extra Ordinary Executive Committee meeting shall be sent to all members and observer members not later than 2 (two) weeks prior to the meeting. The notice shall include the agenda of the meeting

ARTICLE 18 – Voting

- (1) Each member in the ECO CCI has only 1 (one) vote. The Secretary General of the ECO CCI and the Observer/honorary Members have no voting rights. A member shall lose the right to vote if the subscription due from such member has not been paid for 3 (three) consecutive years. Notwithstanding the above the Executive Committee may permit such a member to vote if it is satisfied that the non – payment is due to reasons beyond the members control and acceptable to the Executive Committee
- (2) The right to vote is an exclusive right to the member country which cannot be delegated to other country.

ARTICLE 19 – Quorum for the meetings of the Executive Committee

- (1) The Quorum for meetings of the Executive Committee shall be the simple majority of the total members

(2) If there is no quorum, the meeting shall be adjourned for twelve (12) hours. If there is still no quorum at the reconvened meeting but the founder members and one other member are present the quorum shall be deemed to be complete

ARTICLE 20 – Decision of the Executive Committee

Resolutions / decision of the Executive Committee shall be taken by the simple majority of the members present and eligible to vote. *In case of tie, the President shall have the right to cast the additional vote. However the presence and unanimity of the founder members is a must for passing any resolution regarding the amendments of the statute and decision about the permanent headquarters of the ECO CCI*

ARTICLE 21 – Term of office of the Executive Committee

(1) The term of office of the Executive Committee and other Committees shall be 2 (two) years. The President shall chair meetings of the Executive Committee and *in case the President is unable to attend the meetings then the Vice President will chair. In the absence of both the President and the Vice President, the meeting shall be chaired by the person elected to chair the meeting by the member present.*

(2) In the event that the office of the President falls vacant the Vice President will be the Acting President *till the new President is nominated by the country concerned.*

(3) In the event that the office of the President or the Vice President falls vacant the *National Chamber of the Country* which he represented shall nominate another representative to replace him

ARTICLE 22 – Authority of the President

The President of ECO CCI by virtue of his office, he shall be authorized to:

- a) To preside over the General Assembly and the Executive Committee meeting.
- b) To represent the ECO CCI and to lead its delegations in accordance with the resolutions/decisions of the General Assembly and recommendations of the Executive Committee.
- c) To sign all documents in the name of the ECO CCI and may delegate such right to the Vice President or to the Secretary General.
- d) To generally perform any other function that may arise from time to time and to take appropriate decisions in respect of urgent matters in consultation with the Vice President provided that such decisions are presented to the first subsequent meeting of the Executive Committee for approval.
- e) To sign the minutes of the General Assembly and the Executive Committee Meetings.
- f) To determine the duties of the members of the Executive Committee of the ECO-CCI

g) To supervise the work of the General Secretariat.

h) To appoint experts, consultants and senior officials with the approval of Executive Committee and General Assembly.

To appoint Acting Secretary General in case of his unavailability *de jure* or *de facto*

ARTICLE 23 – The Secretary General

(1) The Secretary General of the ECO CCI shall be appointed by the General Assembly upon the recommendation of the Executive Committee for a period of 3 (three) years renewable.

NOTE:

(2) The Secretary General shall be responsible for the administrative and day-to-day affairs of the ECO CCI. He shall further be responsible for the implementation of the resolutions/decision of General Assembly and the Executive Committee meetings and for assisting the Committees as well as communicating with National and International organizations and Institutions for the performance of his functions.

(3) The Secretary General shall take the necessary steps with the institutions such as the governments of member countries IDB, UNIDO, ITC for financing of ECO Chamber activities such as relevant projects, training programmes and visits.

In exceptional circumstances the Secretary General of ECO CCI is not de jure or de facto able to perform his duties then the President shall appoint Acting Secretary General to perform such duties during the times the Secretary General is not available.

NOTE: Qualifications of secretary general will be discussed in the next meeting of the technical committee

ARTICLE 24 – General Secretariat

(1) The ECO CCI shall have a General Secretariat headed by the Secretary General

(2) A permanent Secretarial unit (headquarters) shall be established in accordance with the Article 2-(2) and in the ECO member Country decided by the General Assembly upon the recommendation of the Executive Committee.

(3) The General Secretariat shall be composed of the Secretary General and of the required number of staff working under the supervision of the Secretary General appointed by the Secretary General in consultation with the President.

(4) The General Secretariat shall perform all the Executive works to achieve the objectives of the ECO CCI and in Particular the following:

a) The General Secretariat shall invite members to attend all General Assembly meetings at least thirty (30) days before the date on which the meetings are to be held. As regards Extraordinary Meetings they may be called by a notice given at least 2 (two) weeks prior to the date on which the meeting is to be held.

- b) Preparation and distribution of agenda and minutes of the meetings of each of the General Assembly, the Executive Committee as well as **Finance Committee**.
- c) Carrying out Secretarial works of the General Assembly and Executive Committee meetings
- d) Preparation and distribution of documents and annual reports.
- e) Distribution of the annual balance sheets and audited accounts of the ECO CCI.
- f) Preparing plans as well as annual and long term work programs of the ECO CCI and implement them after being submitted and approved by the Executive Committee and endorsed by the General Assembly.
- g) Supervising and preparing the bulletins and publications covering the different matters of interest to the ECO CCI.
- h) Organization of private sector meetings, exhibitions, trade fairs, economic delegations as well as holding training courses, seminars, workshops and interactive discussions covering the various areas of interest to the ECO CCI.
- i) Preparing the draft budget for each fiscal year commencing on the 1st of January and ending on the 31st of December of the same year and shall submit the same to the Executive Committee through the Finance Committee for initial approval in preparation for submission in its final form to the General Assembly.
- j) Ensuring coordination between the General Assembly and the Executive Committee and the Committees.
- k) Signing together with the President the minutes of the Meetings.
- l) Making expenses in accordance with the Article 31 of this Statute.
- m) Performing the other duties assigned by the President the Executive Committee and the General Assembly.

ARTICLE 25 – Finance Committee

- (1) The Finance Committee of ECO CCI shall have **six (6) members from six (6) countries**
- (2) The members of the Finance committee are elected by the General Assembly upon the recommendation of the Executive Committee
- (3) The term of the Finance Committee shall be **three (3) year renewable**

The Chairman of the Finance Committee shall be responsible for submitting a report to the President of ECO CCI and Executive Committee for their consideration and approval.

ARTICLE 26 – The National Committees

- (1) Each Member National Chamber of ECO-CCI may establish a National Committee consisting of seven (7) members who may also attend the meetings of the General Assembly of ECO CCI.
- (2) The Chairman / President of the National Committee of each country shall be the *incumbent* President of Member National Chamber of ECO-CCI.
- (3) Each National Committee shall also appoint a Director for the performance of its Secretarial Services who will work as a coordinator between the National Chamber and ECO CCI and shall be responsible for the preparation and submission of annual reports of its activities.
- (4) The operating principles and procedures, the term of office, budget, the election of members and Executives of the National Committee shall be according to the legislation of the National Chambers

ARTICLE 27 – Committees

- (1) The ECO CCI may establish Committees to explore ways and means of cooperation and coordination amongst themselves within the framework of their economic activities for the purpose of promoting and enhancing activity among the members. The ECO-CCI committees shall be established by the General Assembly upon the recommendation of the Executive Committee. The General Assembly shall also appoint the Chairmen of such Committees.
- (2) The term of the Committees shall be determined in the resolutions of their establishment.

ARTICLE 28- The Budget of the ECO-CCI

- (1) The ECO CCI's fiscal year begins on the 1st January and ends on the 31st December of each year.
- (2) The ECO CCI shall have an independent budget and its accounts shall be kept by the General Secretariat.
- (3) The Finance Committee shall examine the draft budget of each year prepared by the Secretary General and submits it to the Executive Committee for the approval of the General Assembly.
- (4) Secretary General shall submit the statements of accounts of ECO CCI for auditing by official qualified auditor before submitting to the Finance Committee

ARTICLE 29 – Subscriptions

Subscription fees for the members shall be determined in accordance with the subscription criteria in the budget of the ECO CCI. The Subscription falls due as of January 1st of each year. Subscriptions shall be paid in US dollars. *The amount of the subscription shall be suggested by the Finance Committee to the Executive Committee for its consideration and approval.*

ARTICLE 30 – Sources of Income

The Sources of income of the ECO CCI comes from the Subscriptions paid by the members, payments received for the Services rendered and other sources such as donations, gifts and subsidies etc. that are consistent with the objectives of ECO CCI.

ARTICLE 31 – Expenditure

- (1) Expenditure shall be made in accordance with the annual budget.
- (2) Expenses from the budget shall be made by the joint signature of the President of ECO-CCI or of Vice President *authorized* and the Secretary General or the Acting Secretary General.

ARTICLE 32 – Official Language

The official language of the ECO CCI is English. If any other language is used its English translation shall be attached

ARTICLE 33- Amendment of the Statute

1. Amendments of this Statute shall be made in accordance with the Articles 10 and 16
2. The General Secretariat of the ECO CCI shall be advised of any proposed amendments at least 6 (six) months before the next session of the General Assembly
3. Should proposals for amendments not reach the General Secretariat within the time Specified above the General Assembly may defer taking any decision thereon until the next session.

ARTICLE 34 – Shifting of Presidency in 2017 after establishing of Permanent Headquarter of ECO-CCI

In accordance with the Article 2-(2) Afghanistan assumes the Presidency as of January 1st 2018 for a term of 2 (two) years. The permanent secretariat of ECO-CCI in _____ shall perform assistance to the new President.



Rotation of the Presidency of ECO-CCI As per Article # 2(2) from January 2018

Afghanistan	Member Body of ECO-CCI
Iran	Founder Member Body of ECO-CCI
Azerbaijan	Member Body of ECO-CCI
Pakistan	Founder Member Body of ECO-CCI
Kazakhstan	Member Body of ECO-CCI
Turkey	Founder Member Body of ECO-CCI
Kirghizstan	Member Body of ECO-CCI
Iran	Founder Member Body of ECO-CCI
Tajikistan	Member Body of ECO-CCI
Pakistan	Founder Member Body of ECO-CCI
Turkmenistan	Member Body of ECO-CCI
Turkey	Founder Member Body of ECO-CCI
Uzbekistan	Member Body of ECO-CCI
Iran	Founder Member Body of ECO-CCI
Afghanistan	Member Body of ECO-CCI
Pakistan	Founder Member Body of ECO-CCI
Azerbaijan	Member Body of ECO-CCI
Turkey	Founder Member Body of ECO-CCI

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